

CITY OF SELAH, WASHINGTON
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL SERVICES

The City of Selah, Washington is requesting Statements of Qualifications from qualified individuals and firms to provide professional architectural and engineering services for the design and construction administration of a Civic Center / Convention Center and a City Hall / Police Station. The Civic Center / Convention Center will be located at the current site. The City Hall / Police Station will be located at a new location. The architectural design team (including civil, mechanical, electrical, and structural sub consultants) will be responsible for environmental compliance; City Council and public presentations; preparation of design, plans, specifications, and estimates; construction contract administration including on-site construction observation; and assistance with local, state and/or federal funding administration. Work shall begin immediately upon selection of a consultant and the execution of a professional services contract. The project is anticipated to be advertised for bids in early 2017 with construction scheduled to begin in 2017.

It is anticipated the Civic Center / Convention Center and the City Hall / Police Station projects may be partially funded through a United States Department of Agriculture (USDA) Rural Development Program loan, Community Development Block Grant (CDBG) and others. The balance of the project funding will most likely be by the City of Selah.

Selection criteria for the project will include (1) qualifications of the design team and key personnel, (2) relevant experience in similar municipal projects, (3) familiarity with the City of Selah and/or experience with municipalities of similar size, (4) responsiveness to time limitations, (5) familiarity with the federally funded projects, (6) previous performance on public projects, (7) geographic proximity, and (8) references. Submittals are to be limited to 30 pages.

Individuals or firms desiring consideration shall submit five (5) copies of your Statement of Qualifications to Joseph Henne, Director of Public Works, 222 S. Rushmore Rd., Selah, WA 98942. Statements of Qualifications shall be submitted to arrive no later than 5:00 p.m. on February 19, 2016. The most highly rated firm will be selected for negotiation of the professional services contract. Interviews may be held at the City's discretion. Any questions regarding this solicitation should be directed to Joseph Henne (Telephone No. 509-698-7365).

The City of Selah is an equal opportunity and affirmative action employer. Locally-owned firms, minority-owned firms, women-owned firms, and small businesses are encouraged to respond.